

WELCOME!

WHAT IS SKYWARD FAMILY ACCESS?

Skyward Family Access is an online information resource made available 24/7 to every family in the Ridgewood Public School District. This resource provides you with the ability to:

- View/update Demographic and Emergency Contact Information
- View student Report Cards (Grades K-12)
- View student Courses / Class Schedule (Grades 6 - 12)
- View student Grades and Assignments (Grades 6 - 12)
- View and maintain Food Service activity and balances (Grades 6 - 12)
- Pay Activity, Chromebook and Other fees (Grades 6 - 12)
- View student Attendance (Grades 6 - 12)

It is also important to note that Skyward is the district's primary mode of communication with parents, so we must have up-to-date email and phone numbers in the system at all times, especially for emergency situations.

LET'S GET STARTED WITH SKYWARD!

DON'T FORGET...

Please make sure all necessary enrollment paperwork has been completed and submitted properly. Once all paperwork has been submitted, a Skyward account will be created for you.

STEP 1: GO TO www.ridgewood.k12.nj.us and choose the Skyward link under the For Parents Tab.

STEP 2: RESET YOUR PASSWORD

- Click on **Forgot your Login/Password?**
- Enter the email address submitted during registration and click on **Submit**. (Each parent/guardian has their own account affiliated with their own email.)
- **Check your email** for a message from do.not.reply@ridgewood.k12.nj.us. (If you don't see it, check your Spam message box.)
- Within the email, click on the **reset password link**.
- Take note of your username next to Login.
- Set a new password. The password must be at least 6 characters long and include alphabetic and numeric characters.
- Click the **Submit** button.

STEP 3: UPDATE REGISTRATION INFORMATION

- Once logged in to Family Access, click on the **Registration Information Update** link.
- Select your first child's name.
- Select a step, fill in the required information and mark each step as complete. (**NOTE: For the AUP, you must select "I Allow" for your child to have access to our district technology. If your child is in Grades 6—12, you must sign off on the Chromebook and Anti-Big Brother Notification and also pay the Chromebook insurance fee.**)
- Once all steps are complete, click on **Submit Registration**.
- Repeat steps for all additional children in your family.

For more information on Skyward, visit our school website: www.ridgewood.k12.nj.us under the For Parents tab. There you will find the Skyward Parent/Student Handbook and Frequently Asked Questions.

Q&A?: E-mail skywardhelp@ridgewood.k12.nj.us